

Edna Township Regular Board Meeting
7:00 pm, May 19, 2026
Dent Community Center, 201 Birch St, Dent MN 56528

Call to Order at 7:00 pm; Pledge of Allegiance recited. Present: Ben Bucholz, Keith Brokke, Kenny Moenkedick, Karen Marthaler, Joan Covington; guests, Jade Berube, Dan Bucholz, Nick Murdock, Russ Berstler, Tim Hockett, Scott Ehlke, Larry Hoffman, Lynn Brokke.

Agenda reviewed and revised to add in guest presentations early in the meeting.

Septic system proposal: Nick Murdock presented a proposal for a new septic system on Mallard Lane that would have part of the septic system extend into the township right-of-way, and was advised to work with his contractor on design alternatives that would make this unnecessary, and further that any changes made to the slope within the right-of-way should conform to township standards.

460th Street progress was presented by Jade Berube of Apex Engineering. That report follows these minutes. Ben moved, second by Kenny, that the bidding process as proposed by Apex be followed. Posting of advertisements for bidding will be made beginning Wednesday, May 20, and will be posted by Apex online; and by Edna online, at the Dent Community Center, Dent post office, Dent gas station, and "The Dougout" in Dent; with bids to be received by 10:00 am, Thursday, June 4.

Apex was asked also to place a traffic counter along 460th during the Memorial Day weekend or as soon after as practical, and agreed to do this.

Clerk's Report: Minutes of April 21, 2026 presented. Ben moved approval, second by Kenny, passed.

Treasurer's Report: Treasurer's Reports as of the end of April presented. Receipts, \$622.71. Disbursements, \$15,895.95. Working capital, \$412,722.67. Ben moved the Treasurer's Report be accepted as presented; second by Keith; passed.

Bounties: None presented.

Claims for Payment: Ben moved the claims be paid as presented, with \$76,957.40 to be moved from the money market account to the checking account; second by Kenny; passed.

Road Report: Edna Township's contract with Sonnenberg for road services ended as of April 30, 2026. A new contract will be roughed out by Joan, based on the previous one, presented at the June meeting for review, and then advertised, with the goal of engaging a contractor by the end of August.

Chloride (dust control) plans: Heart Lake Road is to be taken out of this year's rotation, and Sybil Lake Road added.

Several township residents have complained about potholes at the intersection of 385th and Hwy 108. These potholes are in the State's right-of-way and are the State's responsibility, but contacts with the State have evinced nothing helpful. Ben will continue to pursue how to get this taken care of.

Approach permits: Applications have been received from Flatau (inspected by Kenny, permit granted); Hall/Rheault (Kenny will inspect); and Mike Lee (to be inspected by Ben). Two approaches on North Little McDonald, constructed with no permit, have been joined by a third approach, across from 38224 N Little McDonald. Kenny believes he has contact information for the first two and will follow up with the third as well.

455th Street surface repairs, westbound lane only: Keith received a quote of \$14,500 for this work, from Howard's Driveway Services.

Corner of 450th St and 400th Ave: There a deep pothole on the southwest corner. Sonnenberg will be ask to get this fixed by this coming Friday, May 22.

Crack sealing and patching is nearly complete, per Brenton Newling, Newling Asphalt Service. Sealcoating of Wood Duck Loop and Stony Hills is expected to be completed this Thursday, May 21, by Avery of APC Sealcoat.

Cartway vacation: A petition to vacate an old cartway on East Paul Lake drive that was found to be insufficient last month, was returned revised but still improperly signed, with one signer not being a registered voter, and one person signing two individuals' names. This will again be returned to the law firm concerned, to be corrected.

EMS: Ben attended a Butler Township meeting, to speak about the importance of EMS services. Butler agreed to the amendment to the Joint Powers agreement, so that a 75% majority vote of the representatives will have authority to make changes to policies.

Meeting adjourned at 8:27 pm.

Joan Covington
Clerk

Joan Covington 5-18-26

A handwritten signature in black ink, appearing to be 'Joan Covington', with a long horizontal flourish extending to the right.

Edna Township Board Meeting

460th Street

Edna Township

May 19, 2026 | 7:00 pm | Dent Community Center

1. Project Update

- Following last month's meeting, survey was completed on 460th Street to review the existing alignment and ditch section.
- Two weeks ago, a meeting was held on site with Edna and Hobart representatives to discuss the bid options for the proposed project based on review of the survey data. Following the meeting, the options below will be bid, with consideration of which option to select by the Townships following the bid opening.
 - Option A: Full Depth Reclamation and grading of the roadway only, road will be left with reclaimed material.
 - Option B: Full Depth Reclamation of the roadway with 3.5 inches of bituminous pavement constructed on the base (9-ton design).
 - Option C: Full Depth Reclamation of the roadway with 4 inches of bituminous pavement constructed on the base (10-ton design)
 - Additive Alternate: Pricing to reconstruct the ditches from the roadway sloping away at 3:1 for safety purposes
- All pavement options will include a 24-foot-wide roadway with a one-foot gravel shoulder. Due to the existing alignment, there will be some sections that will require the removal of two inches of reclaimed base to accommodate sloping to the ditch section.
 - Any excess material would be hauled to the Sonnenberg pit located approximately 1.5 miles west of the project site.
- If a pavement option is selected following the bidding, it is recommended that the lane widths be striped at 11 feet wide to allow for more recovery area on the roadway.

2. Next Steps

- A. Following the on-site meeting two weeks ago, Edna Township indicated they would be willing to be the contract holder for the proposed improvements, which will require a posting of the advertisement for bids following tonight's meeting.
 - a. Per the State Statute, "*the notice must be posted in the three most public places in the town*", at least ten days prior to the bid.
- B. At this time, we are asking for authorization for the proposed bid alternatives and to authorize the posting of the bid documents online tomorrow.
- C. Bids will be received on the morning of June 4th at 10:00 a.m. and will be opened online to maximize available contractors.
- D. Following the bid opening, the bids will be reviewed by both Townships and a decision on which alternative and option is in the best interest of the joint townships.

Date Range : 4/28/2026 To 5/26/2026

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
05/18/2026	Sonnenberg Excavating, LLC	Snowplowing 2/1 3/4, 3/10, 3/16, 4/2, 4/3, 4/4. Grading 3/25, 3/26, 4/15, 4/16, 4/28	3809*	\$24,194.46	201-43125-224-401 201-43141-224-402	Ice and Snow Removal Gravel/normal maintenance	\$14,137.20 \$10,057.26
05/18/2026	Perham Area EMS	First Half of 2026 payment	3810	\$19,161.96	230-41925-366-	Insurance	\$19,161.96
05/18/2026	East Otter Tail County Association	2026 Dues, EOT Association of Townships	3811	\$90.00	100-41110-433-219	Council/Town Board	\$90.00
05/18/2026	City of Dent - Fire	1/2 of Fire Contract, due 6/1/2026	3812	\$16,850.00	225-42201-365-501	Fire Contract	\$16,850.00
05/18/2026	Photo Magic	Notary stamp for Joan Covington	3813	\$47.45	100-41110-201-601	Council/Town Board	\$47.45
05/18/2026	Eager Beaver	380th St, 12-23-25; Engstrom Bch Rd 4-21-26, stump grinding.	3814*	\$8,620.00	201-43147-403-	Brushing	\$8,620.00
05/18/2026	Joan Covington	Ream of paper for printing	3815	\$6.27	100-41110-202-601	Council/Town Board	\$6.27
05/18/2026	Otter Tail County Treasurer	Sand and salt, January 2026	3816	\$5,575.84	201-43125-224-401	Ice and Snow Removal	\$5,575.84
05/18/2026	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3817	\$987.01	100-41110-103-	Council/Town Board	\$987.01

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/18/2026	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3818	\$167.72	100-41110-103-	Council/Town Board	\$167.72
Total For Selected Claims				\$75,700.71			\$75,700.71

Total For Selected Claims

\$75,700.71

5-19-26

Chair, Town Supervisor

Benjamin D. Bucholz

Date 5-19-26

Date _____

Keith Brokke

Town Supervisor

Date _____

Date 5-19-26

Kenneth A Moenkedick

Town Supervisor

Date _____

Date _____