

Edna Township Annual Meeting

March 11, 2025

Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to order at 8:08 by Clerk Dockter and began with the Pledge of Allegiance. Dockter called for nominations for a meeting moderator. Keith Brokke nominated Terry Marthaler. Candace Dahl seconded the motion and it passed with a voice vote.

The agenda was approved as presented.

Becca Huebsch, from Perham Area EMS, reported on the current proposals for raising funds for the ambulance services. The formation of a Special Taxing District will be presented at the April joint powers meeting of the EMS. She explained how this district would work. The handouts are attached to these minutes. The special taxing district, if approved, would not take effect until 2027 so townships still need to include EMS funding in the 2026 budget.

The meeting attendees were in favor of the special taxing district.

The Treasurers Report for 2024 was read by Treasurer Karen Marthaler.

Terry Marthaler had handouts from Perham Hospital and gave highlights from 2024.

Ben Bucholz presented a summary of township activities from 2024. The handout is attached. Dent Fire and Rescue provided reports of 2024. These handouts are also attached.

The 2025 budget included \$2000 for donations. There were 4 requests that met the requirements of the township donation policy. Cindy Mollins was present to speak about the Perham Area Public Library and Edna's usage. The information from this presentation is attached. No other organizations were present. Kenny Moenkedick motioned to donate \$1000 to the library, \$500 to the county fair (East Otter Tail County Agricultural Society) and \$250 to the Perham Center for the Arts and \$250 to the Otter Tail County Historical Society. Ben Bucholz 2nd the motion and it passed by voice vote.

The discussion of the 2026 budget began with comments from Keith Brokke, as included in the agenda. Between 1996 and 2009, Edna Township paved over a dozen roads (mostly lake access roads). All of these roads were paved with 2" of asphalt. They have been crack filled and seal coated over the many years. We are asking for input from the residents regarding the \$150,000 Road Improvements line item included in the 2026 budget. This amount would be used for future road maintenance including possible overlays, full depth reclamation and underlayment up grades. After some discussion Candace Dahl motioned to approve the proposed 2026 budget of \$680,600, as shown on the treasurer's report. Kevin Lehmkuhl 2nd the motion and it carried on a voice vote.

Kevin Lehmkuhl motioned to set the 2026 levy at \$680,600, with \$47,100 designated for the Ordinary Fund, \$35,000 for the Fire Fund, \$48,000 for the EMS Fund and \$550,500 designated for the Road & Bridge Fund. Cindy Mollins 2nd the motion and it passed by voice vote.

Karen Marthaler motioned for the 2026 Annual Meeting to be held at the Dent Community Center on the 2nd Tuesday of March at 8:10 m. Kenny Moenkedick 2nd the motion and it carried by voice vote.

Ben Bucholz and Karen Marthaler were reelected.

The meeting was adjourned.

Edna Dockter T J Marthaler

The Board of Canvas was held immediately following the Annual Meeting.

Keith Brokke, Kenny Moenkedick, and Echo Dockter were present.

Permanent absentee ballots were mailed before the election. There were 4. None of them were returned.

The summary report of the election showed 35 votes were cast at the polls.

Bucholz received 34 votes.

Marthaler received 28 votes.

Moenkedick motioned to accept the report of the election judges. Brokke 2nd and the motion passed.

The meeting was adjourned.

Echo Dockter

Kenny Moenkedick

Keith Brokke

Sign In Sheet Annual Meeting
3-11-25

~~John Doe~~

1.
Lynne A Brokke
Gene Leibel

T-J Mart

Linda Dahl

Ben Bucholtz

Karen Markham

Henry Markelak

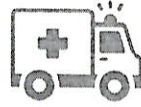
Lindy Mollen

2024 Perham Area EMS Summary



1511

Ambulance Responses



2

Advanced Life Support
Ambulances Ready 24:7



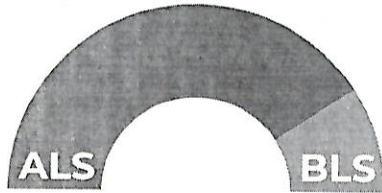
4.9 minutes

average time between when crew is notified of 911 call, and going Enroute

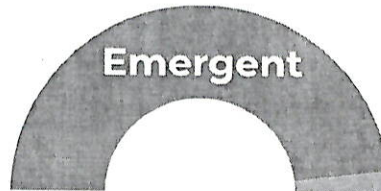


8.0 minutes

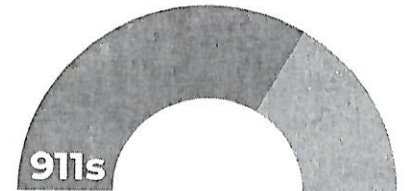
average time from Enroute to arrival on scene. (avg. 5.9 miles)



81% of calls required an ALS response



96% of calls required immediate response



66.8% of calls were 911s, 33.2% were transfers

Perham Area EMS is a public ambulance owned by the 12 townships and 3 cities within the ambulance service area, called the Joint Powers Board. Rising operational costs and unchanging insurance payments has meant in recent years expenses outpace revenue. Depending on the type of insurance, ambulances are paid between 28-44% of the cost of the services. This has created a need to subsidize the ambulance. The Joint Powers board voted in 2023 to begin subsidizing ambulance operations through the Joint Powers Board.

	2025	2026		
	Total	Total	%	Cost Per Person
BUTLER	\$ 9,094.00	\$ 7,323.10	2.0%	\$ 17.99
CORLISS	\$ 25,382.00	\$ 18,799.52	5.2%	\$ 16.55
DEAD LAKE	\$ 38,252.00	\$ 23,648.83	6.6%	\$ 13.81
DORA	\$ 65,890.00	\$ 24,926.27	6.9%	\$ 12.80
EDNA	\$ 60,996.00	\$ 38,323.92	10.6%	\$ 14.04
GORMAN	\$ 20,242.00	\$ 14,959.76	4.2%	\$ 16.51
HOBART	\$ 46,944.00	\$ 30,438.41	8.5%	\$ 14.49
OTTO	\$ 26,298.00	\$ 17,642.25	4.9%	\$ 16.29
PERHAM	\$ 27,258.00	\$ 24,251.19	6.7%	\$ 19.88
PINE LAKE	\$ 37,738.00	\$ 26,250.23	7.3%	\$ 15.54
RUSH LAKE	\$ 64,080.00	\$ 40,956.88	11.4%	\$ 14.28
STAR LAKE	\$ 41,580.00	\$ 8,407.09	2.3%	\$ 13.09
Dent City	\$ 3,820.00	\$ 3,728.62	1.0%	\$ 21.80
Perham City	\$ 80,726.00	\$ 78,686.77	21.9%	\$ 21.78
Richville City	\$ 1,698.00	\$ 1,657.17	0.5%	\$ 21.80
	\$ 550,000.00	\$ 360,000.00		

This 2026 levy was approved by the joint powers board in January 2025, and is based on the formula selected by the board. This shows the breakdown of how funds are currently collected in each member township/city's levy if we DO NOT use a taxing district.

Introduction

Dear Joint Powers Board Members,

As discussed at the January 2025 Joint Powers Board meeting, a special taxing district offers an alternative to requiring joint powers members (townships and cities) to levy funds to support ambulance operations.

In this packet, you will find an overview of a taxing district model based on the 2026 levy for Perham Area EMS. At present, this levy is planned to be divided between member jurisdictions and collected through the individual levies of each township or city. If the Joint Powers Board votes to use a special taxing district, these funds would no longer be collected by the township or city's levies, but would instead appear as a line item on individual property taxes.

The benefits of a special taxing district is that it is fair to all, as ambulance funding would be collected in the same transparent manner as all other taxes. It would be based on property value and applied evenly to all properties that are included in Joint Powers Member jurisdictions and are within the ambulance service area. Therefore, only properties that are covered by ambulance services would be paying for them. Additionally, the townships would no longer need to increase their levy to account for the ambulance budget.

Some things would remain the same with a taxing district. In particular, the joint powers board would still own the ambulance and be responsible for approving the budget and capital purchases.

The potential disadvantage of this taxing district option is that political subdivisions retain the option to opt-out of taxing district participation, however it would require a two year notice period.

Please let me know if you have any questions.

Becca Huebsch

Perham Area EMS Director

218-347-1314

Rebecca.Huebsch@perhamhealth.org

2026 EMS Levy

This levy was approved by the joint powers board in January 2025, and is based on the formula selected by the board. This shows the breakdown of **how funds are currently collected in each member township/city's levy if we DO NOT use a taxing district.**

	2025 Budget	2026 Levy
Net Revenue	\$ 1,685,000	\$ 1,685,000
Operating Expense	\$ 1,983,130	\$ 1,983,130
Cardiac Monitor (purchase approved by board in August 2024)	\$ 50,000	\$ 46,000
EMS Building Generator (1/3 responsibility per lease agreement)	\$ -	\$ 15,000
2016 Ambulance Remount	\$ 200,000	\$ -
Gap:	\$ (548,130)	\$ (359,130)
Levy Amount	\$ 550,000	\$ 360,000

	2025	2026		
	Total	Total	%	Cost Per Person
BUTLER	\$ 9,094.00	\$ 7,323.10	2.0%	\$ 17.99
CORLISS	\$ 25,382.00	\$ 18,799.52	5.2%	\$ 16.55
DEAD LAKE	\$ 38,252.00	\$ 23,648.83	6.6%	\$ 13.81
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Perham City	\$ 80,726.00	\$ 78,686.77	21.9%	\$ 21.78
Richville City	\$ 1,698.00	\$ 1,657.17	0.5%	\$ 21.80
	\$ 550,000.00	\$ 360,000.00		

Comparison?

This page shows comparatively what each township or city would collectively be paying for ambulance services. However, this will not be included in the township or city levies as it is collected directly from individual properties.

- The Net Tax Capacity of each Member City/Township is found by looking at the actual property values of the parcels covered by ambulance service.
- The Percentage shows the percent of the total levy that is paid by properties within the City/Township.
- The Allocation is the collective dollar amount paid by properties within the City/Township.

Township/City	Net Tax Capacity	Percentage	Allocation
BUTLER TOWNSHIP	\$ 834,793	2.05%	\$ 7,365.31
CORLISS TOWNSHIP	\$ 2,461,184	6.03%	\$ 21,714.81
DEAD LAKE TOWNSHIP	\$ 3,079,535	7.55%	\$ 27,170.47
DENT CITY	\$ 153,939	0.38%	\$ 1,358.19
DORA TOWNSHIP	\$ 2,814,444	6.90%	\$ 24,831.60
EDNA TOWNSHIP	\$ 5,360,356	13.14%	\$ 47,293.96
GORMAN TOWNSHIP	\$ 1,985,730	4.87%	\$ 17,519.92
HOBART TOWNSHIP	\$ 5,181,055	12.70%	\$ 45,712.00
OTTO TOWNSHIP	\$ 1,885,924	4.62%	\$ 16,639.34
PERHAM CITY	\$ 5,604,924	13.74%	\$ 49,451.76
PERHAM TOWNSHIP	\$ 2,963,618	7.26%	\$ 26,147.75
PINE LAKE TOWNSHIP	\$ 3,569,063	8.75%	\$ 31,489.53
RICHVILLE CITY	\$ 74,721	0.18%	\$ 659.26
RUSH LAKE TOWNSHIP	\$ 4,060,255	9.95%	\$ 35,823.28
STAR LAKE TOWNSHIP	\$ 773,307	1.90%	\$ 6,822.82
Net TaxCapacity - Grand Total of EMS AREA	\$ 40,802,848	100.00%	\$ 360,000.00

Proposed Levy	360,000
Proposed NTC Rate	0.882%

Special Taxing District

This taxing district is modeled assuming a \$360,000 levy, which equates to a 0.882% proposed NTC Rate. This shows the breakdown of **how funds would be collected if we DO use a taxing district.**

Property Value	Tax Increase (based on 2026 levy)
\$ 10,000	\$ 0.88
\$ 20,000	\$ 1.76
\$ 50,000	\$ 4.41
\$ 100,000	\$ 8.82
\$ 150,000	\$ 13.23
\$ 200,000	\$ 17.64
\$ 250,000	\$ 22.05
\$ 300,000	\$ 26.46
\$ 350,000	\$ 30.87
\$ 400,000	\$ 35.28
\$ 450,000	\$ 39.69
\$ 500,000	\$ 44.10
\$ 600,000	\$ 52.92
\$ 700,000	\$ 61.74
\$ 800,000	\$ 70.56
\$ 900,000	\$ 79.38
\$ 1,000,000	\$ 88.20
\$ 1,250,000	\$ 110.25
\$ 1,500,000	\$ 132.30
\$ 1,750,000	\$ 154.35
\$ 2,000,000	\$ 176.40
\$ 3,000,000	\$ 264.60
\$ 5,000,000	\$ 441.00
\$ 10,000,000	\$ 882.00

*To calculate the approximate tax for the ambulance, take the taxable market value of your property multiplied by 0.0000882.

OR - for more exact calculation, multiply the Net Tax Capacity of the property by 0.00882.

**This is a sample of the amount paid for each parcel at the given property values. It will fluctuate year to year based on the budget approved by the joint powers board and whether any capital purchases were approved.

Special Taxing District


Minnesota Statute 144.F.01, Subd. 7

<https://www.revisor.mn.gov/statutes/cite/144F.01#stat.144F.01.7>

Subd. 2. **Authority to establish.**

(a) Two or more political subdivisions may establish, by resolution of their governing bodies, a special taxing district to provide fire protection or emergency medical services, or both, in the area of the district, comprising the jurisdiction of each of the political subdivisions forming the district. For a county that participates in establishing a district, the county's jurisdiction comprises the unorganized territory of the county that it designated in its resolution for inclusion in the district. The area of the special taxing district need not be contiguous or its boundaries continuous.

It is possible to only include properties covered by the ambulance service area.



(b) Before establishing a district under this section, the participating political subdivisions must enter into an agreement that specifies how any liabilities, other than debt issued under subdivision 6, and assets of the district will be distributed if the district is dissolved. The agreement may also include other terms, including a method for apportioning the levy of the district among participating political subdivisions under subdivision 4, paragraph (b), as the political subdivisions determine appropriate. The agreement must be adopted no later than upon passage of the resolution establishing the district under paragraph (a), but may be later amended by agreement of each of the political subdivisions participating in the district.

The Joint Powers agreement can complete this requirement with a few small amendments.




...

Subd. 4. **Property tax levy authority.**

(a) The district's board may levy a tax on the taxable real and personal property in the district. The proceeds of the levy must be used as provided in subdivision 5. The board shall certify the levy at the times as provided under section 275.07. The board shall provide the county with whatever information is necessary to identify the property that is located within the district. If the boundaries include a part of a parcel, the entire parcel shall be included in the district. The county auditors must spread, collect, and distribute the proceeds of the tax at the same time and in the same manner as provided by law for all other property taxes.

Funds will be collected through individual property taxes, not through township or city levies.



TOWNSHIP OF EDNA
FINANCIAL REPORT OF Dec. 31, 2024

ACTUAL

RECEIPTS:

General Property Taxes	\$301,731.31
Fire Contract	\$32,727.05
EMS	\$0.00
Government Aid	\$6,937.17
Ag Market Value Credits	\$3,026.41
Gopher/Beaver Reimburs.	\$455.50
Filing Fees	\$6.00
Interest/Dividend Earnings	\$3,196.28
Road Allotments (Gas Tax)	\$36,735.93
Road Sealing/ Signs	\$0.00
Reimbursements	\$0.00

TOTAL REVENUES \$384,815.65

DISBURSEMENTS:

2024
BUDGET

2025
Budget

2026
PROPOSED
BUDGET

Ordinary

Election Judges	\$4,442.47	\$500.00	\$500.00	\$3,500.00
Legal Services	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
Rent	\$2,405.00	\$2,100.00	\$2,100.00	\$2,500.00
Newspaper Ads- Official Notice	\$1,641.45	\$1,800.00	\$1,800.00	\$1,800.00
Personnel- Meeting Pay	\$31,991.02	\$28,000.00	\$28,000.00	\$32,000.00
Gopher Feet Pay/Beaver Tails	\$192.00	\$1,200.00	\$1,200.00	\$1,200.00
Insurance	\$2,239.00	\$2,300.00	\$2,300.00	\$2,300.00
Donations- Hist. Soc/ Library	\$1,750.00	\$2,000.00	\$2,000.00	\$2,000.00
Township Dues	\$726.32	\$800.00	\$800.00	\$800.00

Total Ordinary \$45,387.26 \$39,700.00 \$39,700.00 \$47,100.00

Total Fire \$33,050.00 \$31,500.00 \$33,050.00 \$35,000.00

Total EMS \$55,656.00 \$0.00 \$70,000.00 \$48,000.00

Road & Bridge

Snow Removal & Sanding	\$14,798.05	\$80,000.00	\$80,000.00	\$80,000.00
Grading Services/Reg. Maint.	\$34,940.45	\$40,000.00	\$40,000.00	\$40,000.00
Gravel, Class 5, Major Road Rep.	\$92,329.48	\$125,000.00	\$50,000.00	\$75,000.00
Mowing	\$6,240.00	\$13,000.00	\$13,000.00	\$13,000.00
Crack Fill	\$46,033.00	\$30,000.00	\$30,000.00	\$30,000.00
Striping on Roads	\$9,293.23	\$15,000.00	\$20,000.00	\$20,000.00
Sealcoating	\$64,016.50	\$50,000.00	\$50,000.00	\$50,000.00
Tree Removal ROW	\$5,849.78	\$8,000.00	\$30,000.00	\$30,000.00
Dust Control	\$55,617.50	\$50,000.00	\$90,000.00	\$60,000.00
Culverts	\$0.00	\$1,500.00	\$1,500.00	\$0.00
Road & Fire Sign Maint	\$0.00	\$3,500.00	\$3,500.00	\$1,000.00
Engineering Services	\$0.00	\$10,000.00	\$10,000.00	\$1,500.00
Road Improvements	\$0.00	\$0.00	\$227,000.00	\$150,000.00
Ditch Assessments	\$9.26	\$0.00	\$0.00	\$0.00
Total R & Bridge	\$329,127.25	\$426,000.00	\$645,000.00	\$550,500.00

TOTAL DISBURSEMENTS \$463,220.51 \$497,200.00 \$787,750.00 \$680,600.00

Fund	Beginning Balance	Receipts	Disbursements	Transfers	Ending Balance
Ordinary	\$77,146.87	\$47,445.63	(\$45,387.26)	\$0.00	\$79,205.24
Road & Bridge	\$267,214.07	\$304,642.97	(\$329,127.25)	\$0.00	\$242,729.79
Fire	\$693.20	\$32,727.05	(\$33,050.00)	\$0.00	\$370.25
EMS	\$0.00	\$0.00	(\$55,656.00)	\$0.00	(\$55,656.00)
Totals	\$345,054.14	\$384,815.65	(\$463,220.51)	\$0.00	\$266,649.28

1. Kenny Moenkedick becomes new supervisor on Township Board.

As the newest supervisor on the Edna Town board, Kenny was given the privilege of being the township weed inspector. Kenny began exploring the possibilities and advantages of spraying small brush and trees throughout the township.

Welcome to the team.

2. Town Line Agreements update.

Edna township shares town line roads with 4 other townships (Perham, Dead Lake, Dora, & Hobart). townships.

Our agreements with the 4 townships are now up to date.

This helped us to improve our communications with the other township boards as a lot of their members were also not around when the agreements were first made.

3. Asphalt Road Maintenance.

Edna Township Supervisors perform an annual road audit by driving all township roads in April after the snow is gone. We use the data along with our maintenance plan to determine which roads need maintenance so we can prepare quotes and identify any major road repair which might need to be levied for in the future.

These roads were selected to be Stripped and seal coated:

1. 450th
2. Jackim Trail
3. Jackim Drive
4. E. Little McDonald

These roads were selected to be Crack Filled only:

1. 385th
2. 428th
3. 430th
4. 450th
5. Bills Beach Road (shoulders)
6. E Paul Lake Drive
7. Engstrom Beach (after the Y)
8. Fawn oaks road and trail
9. Jackim Drive and Trail
10. N Little McDonald
11. Seclusion Point
12. S Little McDonald
13. S Paul Lake Drive

4. Gravel Road Maintenance.

We finished the 3rd and final year of our new plan for gravel maintenance. As a reminder the new spec was developed still using a 3-year plan, but it was calculated using enough gravel for a 5 percent crown. This plan also called for using dust control for each of the 3 years on the entire road. Dust Control acts as a binding agent which has limited the loss of gravel for the 3-year period and has saved the township money on gravel costs.

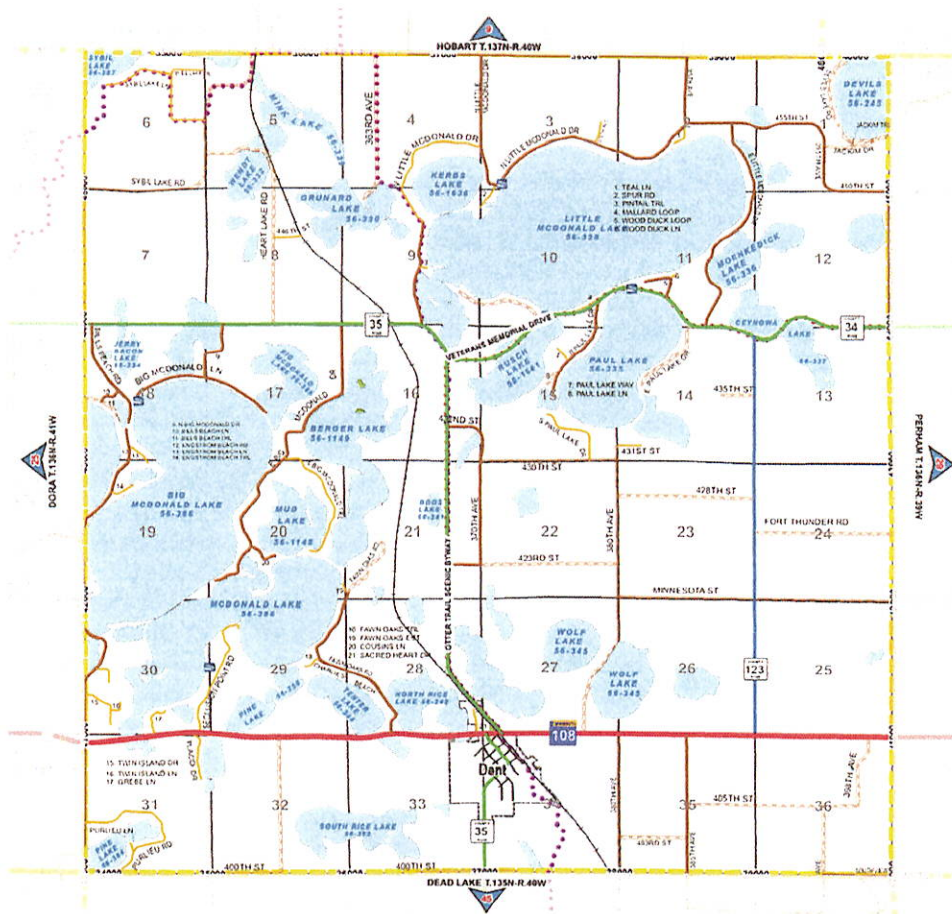
After the spring road tour a new list of the Road and dust control rotation will be put on the Edna Township website.

5. Reconstruction of 460th (Hobart Township Shared Road) Delayed:

With the additional costs of the EMS to townships, Hobart Township decided to delay the road project until 2026. Bucholz attended a Hobart Township meeting and found out the estimate for the reconstruction project was for a 7 ton road. Edna township builds new asphalt roads to 10 ton roads. Throughout the 2025 year, Edna Township and Hobart Township will collaborate and get new quotes for this project to occur in 2026.

6. EMS Joint Powers Board updates.

Becca Huebsch to attend our annual meeting and provide an update for all residents.



February 27, 2024

Dear Township,

I would first like to introduce myself as the newly appointed Dent fire chief as Curt has stepped down at the end of 2023. I appreciate everyone's patience with this process going forward.

In 2023, our new fire Engine/Pumper was ordered and is currently in the process of being built. It should hopefully be finished within the next few weeks. After it is done being built in Illinois, 2 fire members will have to go down and do a final inspection and overview. It will then need to be outfitted with interior wiring for drawers here somewhere local. The new truck will also need to be supplied with new hoses, nozzles, and other misc equipment. We then will have many hours to invest in transferring existing equipment and get it set up to our liking along with training on how to run everything on it. As stated last year, our current engine 1 will become our backup engine and current engine 2 will hopefully find a new home.

Looking into 2024, we did receive a DNR grant that we will most likely use to purchase new Monitor 6 pagers. We would also like to continue to upgrade multiple sets of turnout gear so we can continue to keep up with current standards. Also this will help with having backup sets to use when turnout gear is being washed to help prevent harmful cancer causing chemicals from staying on our gear. There are also a couple trucks and equipment that will need to be upgraded as we move forward in the next couple years. We did lose our pull tab location at the Silver Moon in Perham. We will have to see how this will affect our gaming income and see if we will need bigger contributions elsewhere?

In 2023 we had 1 member retire and 1 let go, bringing the department to 18 members. This year we look to have 2 more members retire. As in years past, we would like the townships to continue to spread the word that Dent Fire and Rescue is looking for members. If anyone knows of someone that would be interested, please have them either contact the Fire Chief (Scott VanWatermulen 218-346-7268). As older members retire and younger members move from the area or leave due to other circumstances, we are always in need of new and/or experienced personnel to join the department.

As always, if any of the township or board members would like to take a look at the equipment changes and upgrades we have made, please let the Fire Chief or one of the Fire Department members know and we would be happy to show you around.

Respectfully,

Scott VanWatermulen
Dent Fire Chief

DENT FIRE DEPARTMENT ACTUAL/PROJECTED BUDGET

	<u>2023</u>	<u>2024</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
INCOME	ACTUAL	PROJECT	ACTUAL	PROJECT	PROJECT
FIRE CONTRACTS	73,400	75,500	89,000	75,500	85,000
CITY OF DENT	0	5,000	0	2,500	2,500
FIRE CALLS	500	3,350	0	3,000	2,500
DONATIONS	141,300	50,000	103,610	90,000	90,000
SALE OF EQUIP	0	5,000	0	10,000	10,000
MISCELLANEOUS	576	0	0	500	500
GRANT FUNDS	2,729	2,700	4,789	3,000	3,500
TOTAL INCOME	218,505	141,550	197,399	184,500	194,000
EXPENSES					
<u>BUILDING</u>					
ELECTRICITY	4,429	4,500	4,685	4,800	5,000
FUEL	3,659	4,500	2,931	3,500	4,000
TAXES	0	100	77	100	100
TELEPHONE	508	525	848	900	950
REPAIR & MAINT.	686	3,000	1,111	3,100	3,500
<u>PERSONEL</u>					
COMPENSATION	17,463	15,000	23,428	25,000	27,000
WORK COMP	6,847	8,000	8,095	8,250	8,500
BENEFIT INSURANCE	170	200	0	200	200
TRAINING	1,650	4,000	5,074	5,500	5,600
MUTUAL AID PAYMENT	0	0	600	0	0
PHYSICALS	1,022	1,650	1,650	1,800	2,000
<u>TRUCKS</u>					
FUEL	1,523	3,000	1,845	2,500	3,000
REPAIRS	7,536	12,000	10,801	12,000	14,000
<u>EQUIPMENT</u>					
EQUIP. PURCHASE	12,254	15,000	4,344	18,000	20,000
EQUIP. REPAIR/MAINT.	5,171	5,200	0	5,500	6,000
<u>CAPITAL PURCHASE</u>					
TRUCK PURCHASE	119,133	0	392,711	0	0
FIRST RESPONSE BLDG	0	0	0	0	0
MAJOR EQUIP. PURCH	0	20,000	14,692	25,000	25,000
<u>OTHER EXPENSES</u>					
SUPPLIES	5,091	5,100	12,847	5,500	5,700
FIRST RES. SUPPLIES	906	3,000	925	2,000	3,000
ASSN. DUES	745	1,000	605	1,000	1,000
CERTIFICATIONS	1,592	750	126	800	800
ADVERTISING	0	200	0	200	200
INSURANCE (AUTO/BLD)	4,751	5,500	5,776	5,900	6,100
DONATIONS	1,000	1,200	1,000	1,300	1,300
MISCELLANEOUS	4,330	1,000	2,204	2,500	2,500
TOTAL EXPENSES	200,466	114,425	496,375	135,350	145,450
NET INCOME	18,039	27,125	(298,976)	49,150	48,550
Fire Fund Balance	260,175	103,903	103,903	104,203	104,203
Capital Purc. Fund Bal.	495.867	130,000	130.000	150.000	150.000

Perham Area Public Library

2/07/25

Edna Township
C/o Echo Dockter, Clerk
PO Box 114
Dent, MN 56528

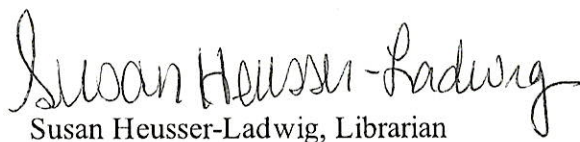
Dear Edna Township Board Members,

As the annual township meeting approaches, the library would like to take this opportunity to connect with you and your residents by sending a representative to your meeting to address any questions or concerns. Our representative will bring general information about the library, along with our annual report for your review.

We would also like to request your continued support for the library with a contribution of \$750.00 toward library programs and book purchases, as you provided last year. We believe this request aligns with Minnesota State Statute 365.10, Subd. 14 regarding Annual Town Meetings and the Power of Electors, as outlined in previous communications with the Minnesota Association of Townships.

In 2025, we plan to use donations to update our books and materials. Our travel books need an update, as do many titles on hobbies. Additionally, the demand for electronic books and audiobooks for both adults and children has dramatically increased. Over the past three years, we have faced challenges in keeping up with the rising costs of providing this popular service. Our donation plan for 2025 is to focus on maintaining all these areas. Regardless of your ability to assist us this year, I want to express our gratitude for your past advocacy and support. We truly appreciate the confidence that your township has shown in the public library.

Cordially,


Susan Heusser-Ladwig, Librarian



Perham Area Public Library 2024 Annual Report

2024 Programs Statistics:

In-Person Programs:

*22 Adult In-Person Programs:

(421 Attendance)

*120 Children In-Person Programs

(1433 Attendance)

♦ Virtual Live Programs (Zoom):

*1 Adult (23 Attendance)

♦ Self-Directed Activities (self-reported)

* 15 Adult (298 Participants)

*11 Children (422 Participants)

Totals: 169 Programs in a Variety of Formats and Styles Reaching 2,597 Participants

Inter-Library Loan and State-Wide Cooperation!

Another highly-used service that we offer is access to library materials across the state of Minnesota. Books and other materials are routinely shared among public and academic libraries throughout Minnesota.

In 2024 our library **sent out 6,287** items to other libraries for use. In return, our library users **received 8,809** items from other libraries.

2024 Programs List:

Winter Reading Program for Adults

Reading Mug and Book Review

E-Book Class

OT County Township History Program

Katelyn Ragscheid Author Program

Bring the Loft To You Creative Writing Virtual Workshop

Monthly Adult Book Club

Cary Griffith Author Program

Testify Banner Exhibit

Small group presentations

OT County Black History Program

'Who We Are' Documentary Viewing Program

Paul Johnson Artist Program

PreSchool Story Time

Toddler Story Time With Becky

Holiday Story Time With Santa

1,000 Books Before Kindergarten

10th Grade Tours

Children's Summer Reading Program

Lunch Bunch Book Club for 3-6th grades

Reading Challenge with Jibbitz

Animal of the Week (in-library activity)

PAWS For Reading

NYMCC Art In Your Park

Page Turner Video Club

Kevin Lovegreen Author Program

Book-Moji (in-library activity)

CLIMB Theater—Country Mouse/City Mouse

Buck Hamlett Snake Program

Bookmark Design Contest for Children & Adults

Reading Dragons & Friends (School-year reading challenge)

Christmas Ornament Take & Makes (Adult & Children)

STEAM Activity Kits (children)

Dementia Support Kits (adults)

Hot Spot Check Out

Registered Card Holders:

Total card holders for our library: 4,823

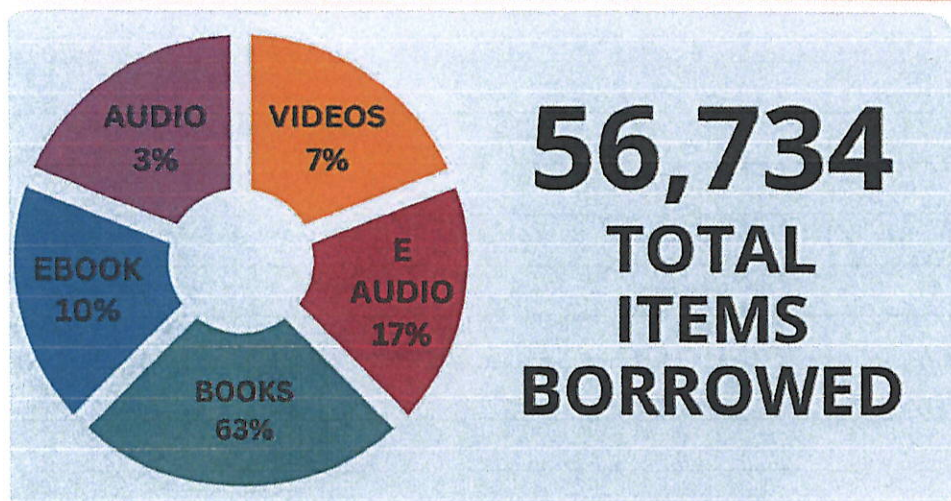
Outside Perham in OT County: 2,607

Within the Perham City Limits: 1,483

Outside of Otter Tail County: 733

2024 Year in Review

PERHAM AREA PUBLIC LIBRARY



MOST CIRCULATED BOOKS:

IN THE VLS REGION

- *The Women* by Kristin Hannah
- *The River We Remember* by William Kent Krueger
- *Sister Lumberjack* by Candace Simar

MOST WATCHED DVDS:

IN THE VLS REGION

- *Oppenheimer*
- *Barbie*
- *Migration*

**14,381
DIGITAL
ITEMS
BORROWED**

*25% of Total Circulation

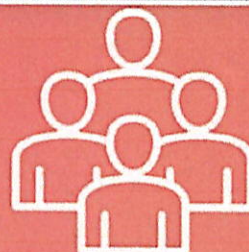
E-BOOKS
38%

E-AUDIO
54%

E-MAGAZINES
7%

*1% E-Video

**4,823
CARDHOLDERS**

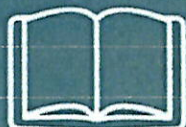


**169
PROGRAMS**

**2,597
PROGRAM
ATTENDANCE**

**36,374
TOTAL ITEMS IN
COLLECTION**

**917
NEW ITEMS**



INTERLIBRARY LOANS

**6,287
PROVIDED**

**8,809
RECEIVED**

**35,602
PEOPLE
USING
BUILDING**



**2,057
REFERENCE
QUESTIONS
ANSWERED**



**3,297
PUBLIC
COMPUTER
USES**

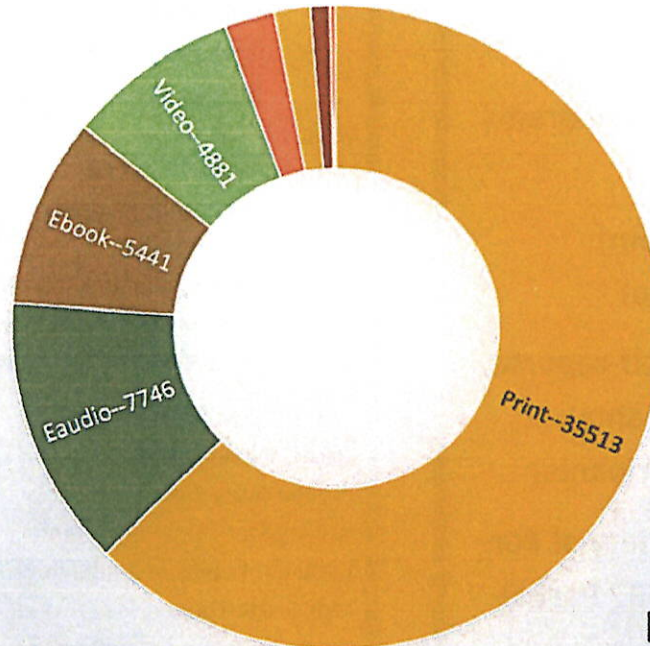
**2,054
WI-FI SESSIONS**



Perham Area Public Library 2024 Annual Report

2024 Library Circulation

Audio--1410 Print--35513 Video--4881 Other--549
Ebook--5441 Eaudio--7746 Evideo--170 Emag--1024



Total Circulation in 2024:
56,734 items checked out.
This is a 1% increase over 2023.

Library Collections

2024 By the Numbers:

- ♦ 35,517 People Entering Building
- ♦ 2,054 Information Inquiries Answered
- ♦ 3,297 Public Computer Uses
- ♦ 2,054 Connections to the Library's Free WiFi
- ♦ 14,381 Electronic Items Downloaded (25% of total checkouts)

Books: 30,264

Video: 2,299

Audio: 2,325

Kits : 60 (STEAM, Memory Care, etc)

Other : 187
(equipment, puzzles)

Magazine Subscriptions: 40

EBooks (regionally licensed): 21,342

EBooks (state licensed): 9,872

EAudio (regionally licensed): 4,172

EMagazine Subscriptions (regionally licensed): 5,091

Electronic Subscription Services:

Hoopla (ebooks, eaudio, evideo)

My Heritage (Genealogical databases)

Township and City Government Sponsorships

East Otter County Agricultural Society

Diane Sazama- Fair Secretary/Treasurer

East Otter Tail County Agricultural Society
P.O. Box 152
Perham, MN 56573

February 2025

Dear Township Government Boards,

East Otter Tail County Fair will be celebrating 114 years of providing Family Fun and Entertainment to East Otter Tail County. You have already received a letter asking for support for our centennial celebration and I would like to thank those that have so generously responded to that one-time request.

I am sending this correspondence requesting consideration for funds to help with our operational expenses such as providing family entertainment, educational activities, building maintenance, new building structures, fairground improvements, and general expenses that are necessary for us to continue hosting the East Otter Tail County Fair. We rely on numerous donations and sponsors to operate the county fair and have been facing several cutbacks in funding due to the economy. We are seeking annual donations from our County Townships and Cities so that we will be able to continue the tradition of providing a family-oriented carnival and county fair.

After recently attended the state convention for County Fair Federations we were informed that Township and City governments are allowed to make donations to county fairs according to Minnesota Statute §38.12. A town board may appropriate and pay up to \$1000 a year to a county agricultural society that is a member of the state agricultural society that holds a fair in the town or in close proximity. This authority is supplemental to any other existing appropriation authority Minn.Stat. §38.20.

A town board of a town with a taxable market value of over \$105,000,000 may be appropriated and pay the county up to \$10,000 to aid in the improvement of county fairgrounds located in the town. Minn.Stat. §38.18-19.

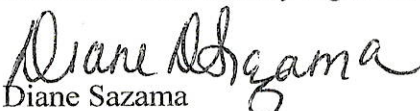
Any contribution that you would be proud to make on behalf of your township would be greatly appreciated. You may indicate specifically how you would like your funds to be used.

Our Fair Board Directors would be willing to attend your monthly or annual meeting to provide you with further information or answer any questions that you may have. Please feel free to contact me and I will do my best to arrange a Fair Board Director to attend your meeting.

You may contact Diane Sazama at 218-849-7520 after 6pm or by e-mail: woolyacres@arvig.net.
I look forward to hearing from you soon.

Sincerely,

East Otter Tail County Agricultural Society



Diane Sazama

East Otter Tail County Fair Secretary/Treasurer



February 13th, 2025

Dear Township Leaders,

The Perham Center for the Arts has experienced tremendous growth with our programming and arts education in the past year. With the completion of our ADA accessibility, we were able to host a number of events for people from the surrounding area to enjoy.

We continue to welcome our community into the Center for the Arts for events, art classes, dance classes, performances, and enriching entertainment.

Here's a look at some of our upcoming events.

- **Saturday, March 15th:** Pottery Painting Day, join us for an open painting event in our art studio basement.
- **Saturday, April 19th:** Clay Class- Hanging Planter with Amanda
- **Thursday, May 1st:** Red River Valley Veterans Concert Band at 8 PM

With your support, the Perham Center for the Arts will strive to be a place to experience, share, and learn about the arts for people of all ages, abilities and interests.

We hope you will consider donating to our organization to further our cause. We are authorized to receive public funding according to MN Statutes Appropriation for Artistic Activities 471.941. We thank you in advance for your consideration and continued support.

Warm Regards,

A handwritten signature in black ink, appearing to read "Katie Hennagir", is written over the printed name.

Katie Hennagir, Executive Director

Board of Directors:

Heide Swenson, Ryan Rustad, Jodi Hall, Karen Laughlin, Doug Eckes, Nettie Schultz

www.perhamcenterforthearts.org

PO Box 454, 101 5th ST NE Perham, MN 56573

218-346-2787

perhamc4arts@gmail.com



Otter Tail County Historical Society

1110 Lincoln Ave. W., Fergus Falls, MN 56537
218-736-6038 • Fax: 218-739-3075 • otchs@prtcl.com

February 14, 2025

Edna Township Clerk
Echo Dockter
PO Box 114
Dent, MN 56528

Dear Clerk Dockter :

The Otter Tail County Historical Society respectfully requests a contribution from your township for 2025. The request follows Minnesota State Statue 138.053 allowing township donations to county historical societies.

OTCHS is one of the most active historical societies in Minnesota. We are committed to our long-term mission to collect, preserve and interpret the history of Otter Tail County. Your donation will assist us in maintaining the following:

- An extensive artifact and archival collection that represents Otter Tail County's material culture. We expend considerable time and resources on preserving this collection for future generations.
- The E.T. Barnard Library. Through the ongoing collection of records and information, we annually assist hundreds with genealogical and local history research.
- Educational Outreach/Public Programming. Each year, thousands benefit from a wide variety of original educational programming available to schools, long-term care facilities, and community organizations. In addition, specialized tours and public events engage people in creative settings throughout the county.
- Museum Exhibits. The Otter Tail County Historical Museum contains stunningly realistic dioramas, furnished period rooms, and temporary displays that make the museum a favorite destination for out of town visitors and local families. Consistent upgrades and new exhibits add regular freshness.

As we make plans for the future, I hope your township sees the value of preserving Otter Tail County's history.

Thank you for your consideration. I look forward to hearing from you.

Sincerely,

Chris Schuelke
Executive Director