

**Edna Township**  
**Regular Board Meeting**  
**October 21, 2025**  
**Dent Community Center, 201 Birch St, Dent MN 56528**

The meeting was called to order at 7pm and began with the Pledge of Allegiance.

Ben Bucholz, Keith Brokke, Kenny Moenkedick, Karen Marthaler and Echo Dockter were present. Other attendees are listed on the following sign-in sheet.

The agenda for this meeting was reviewed. Bucholz motioned to accept the agenda with additions contacts with Katherine Lehmkuhl and questions about culvert requirements. Brokke 2<sup>nd</sup> the motion and it passed unanimously.

The minutes of the September 16 regular meeting and the September 30<sup>th</sup> special meeting were reviewed. Brokke motioned to accept the minutes from both meetings as presented. Moenkedick 2nd the motion and it passed unanimously. The bank, Old National, required new signature cards. All board member signed, again. The treasurers report showed receipts of \$261.82, disbursements of \$2,8047.58 and working capital of \$130,6434.40. Brokke motioned to accept the report as presented. Bucholz 2<sup>nd</sup> the motion and it passed unanimously.

The clerk and treasurer requested a policy to allow the receipt of any credit payments such as ag credits, township aid, public land payments, that are less than \$5,000 be deposited into the Ordinary Fund. Bucholz motioned to allow this policy. Brokke seconded the motion and it passed unanimously.

Conway Moenkedick turned in 80 pairs of gopher feet, His claim will be added to the claims to be paid later in the meeting.

The claim for ditch mowing was discussed. It was billed by time instead of the usual per mile charge. Bucholz motioned to pay the claims as presented, including the gopher bounty. Brokke 2<sup>nd</sup> the motion and it passed unanimously. Bucholz motioned to approve the transfer of \$26,316.18 from the money market account to the checking account. Brokke 2<sup>nd</sup> the motion and it passed unanimously.

Jade Berbe from APEX engineering was resent to discuss the 460<sup>th</sup> St project. The application for LRIP funds is due December 12, 2025. The application will be done for \$1,015,000. The expectation is that up to 11 spots will need to be bored. Berbe requested someone familiar with the road be on site when the boring is done, Bucholz suggested Brenton Newling as the person most familiar with recent 460th road maintenance. Boring will be 5 ft deep. Three companies were contacted for bids for boring. Bucholz motioned to hire ADT to do the boring with the costs to be split between the townships. Brokke 2<sup>nd</sup> the motion and it passed unanimously. Other things needed for the application were discussed, including the need for letters of support, an upfront commitment of funds from the townships and possibly a traffic count. Brokke motioned to pass the Resolution in the Matter of Applying for Funding from the Local Road Improvement Program, see attached. Moenkedick 2<sup>nd</sup> and the motion passed unanimously. Brokke motioned to accept the APEX quote for the costs of applying for the LRIP and overseeing the boring. Moenkedick 2<sup>nd</sup> and the motion passed unanimously. These costs will be shared with Hobart.

Broke presented a proposed agreement between Jim Mertes and the township to allow the removal of trees in the ROW of Engstrom Beach Rd. The trees need to be removed to allow for future maintenance of the road. The Board approved the agreement. This should allow Eager Beaver to proceed with the tree removal as approved at the September meeting.

Angela Wellenbring had called with concerns about a propane tank and leaning trees. These will be reviewed.

The sealcoat expected to be done this Fall will be schedule for next Spring.

The downed tree reported to the bottom of Jackim Trail on 10/6/2025 was removed.

There are large rocks in the road ROW at 37165 S Little McDonald. A letter will be sent to the property owner with a deadline of November 10, 2025 to remove the rocks.

Noted that the ditches were sprayed for weeds on 9/17/2025.

There are still 6 expired approach permits on the books. Letters will be sent raising the inspection fee to \$100.

Noted the approach work being done on N Little McDonald, with no approach permit. Parcel # 20000990994000. Bucholz will view this area.

Katherine Lehmkuhl, via email, requested updates on the Tobkin cartway. At this time the Board has no information. Mr. Bauman is raising questions about why he was required to have a culvert and his neighbors were not. Moenkedick will review this.

Bucholz discussed the last EMS meeting, Butler and Star Lake did not agree to the proposed changes to the Joint Commission By-laws so no changes will be implemented. No other action was taken at that meeting.

Otter Tail County has received the "Voter Account Allocation". Edna's share would be \$158.23. If we claim it reports are required. If we allow the county to keep it we do not have to do any reporting. The Clerk recommends allowing OTC to keep our share. The Board agreed.

The current town line road agreement with Hobart Township had some typos and a handwritten addition. A new document was prepared that corrected the typos and incorporated the handwritten note. The corrected document was signed at the Hobart meeting on the 14<sup>th</sup> of October. Edna Township signed the agreement at this meeting.

Bucholz motioned to pass the Resolution for the Winter Maintenance Agreement with OTC for sand and Salt for 2025-2026, attached to these minutes. Brokke 2<sup>nd</sup> and the resolution was passed with a unanimous vote. The Board is not interested in participating in the county bids for sealcoat and traffic markings.

After some discussion the Board agreed that Edna Township will delegate the retail registration responsibility to the County. Bucholz motioned to pass the Resolution Delegating Cannabis Retail Registration to The County, see attachment. Moenkedick 2<sup>nd</sup> the motion and it passed with a unanimous vote.

Noted the East Otter Tail Association of Townships Annual Meeting, Tuesday October 28, Deer Creek Community Center. The buffet starts at 6:30, meeting follows. Marthlaer and Dockter will not be running for re-election to the board of the EOT Association of Townships.

The meeting was adjourned at 8:52 pm.

A handwritten signature in black ink, appearing to read "Edw Dockter", is written over a blue ink signature. The blue signature is a stylized, cursive "Edw Dockter" with a long, thin horizontal line extending from the end of the "er" towards the right.

October 21, 2025

Tony Martello

JOE BERUBE

David Wenzel

TSSG

Date Range : 10/1/2025 To 10/21/2025

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
10/20/2025	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3752	\$208.13	100-41110-103-	Council/Town Board	\$208.13
10/20/2025	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3753	\$912.77	100-41110-103-	Council/Town Board	\$912.77
10/20/2025	LM Road Services	Spraying Right-of-ways for noxious weeds	3754	\$12,337.07	201-43143-224-	Mowing/ditch spraying	\$12,337.07
10/20/2025	Sonnenberg Excavating, LLC	Mowing ditches, by time	3755*	\$5,451.12	201-43143-224-	Mowing/ditch spraying	\$5,451.12
10/20/2025	Sonnenberg Excavating, LLC	Grading, 8/5,8/7	3756	\$1,514.20	201-43141-224-	Gravel/normal maintenance	\$1,514.20
10/20/2025	Sonnenberg Excavating, LLC	Grading, 9/2,9/22,9/23	3757	\$4,088.34	201-43141-224-	Gravel/normal maintenance	\$4,088.34
Total For Selected Claims		<i>Carrying 80 uppers Moenkédiek</i>		\$24,511.63			\$24,511.63

10-21-25

Keith Brokke

Benjamin D. Buchholz

Chair, Town Supervisor

10-21-25

Keith Brokke

Keith Moen

Chair, Town Supervisor

10-21-25

Keith Moen

Chair, Town Supervisor

RESOLUTION NO. 2025-~~01~~

RESOLUTION IN THE MATTER OF APPLYING FOR FUNDING FROM THE LOCAL ROAD IMPROVEMENT  
PROGRAM  
EDNA TOWNSHIP, MINNESOTA

**WHEREAS:** Edna and Hobart Township are requesting funding from the Local Road Improvement Program (LRIP) being offered through the Minnesota Department of Transportation for improvements on a town line road, 460<sup>th</sup> Street; and

**THEREFORE, BE IT RESOLVED THAT:** Edna and Hobart Township agree to jointly act as Local Project Manager's, with the assistance of Otter Tail County who will act as a project sponsor, for LRIP funding for improvements to 460<sup>th</sup> Street. Edna Township has reviewed and approves the project as proposed. As the Local Project Manager, the Township pledges support for funding project related costs not eligible for reimbursement from the LRIP program such as engineering, right-of-way acquisition, construction administration, construction inspection, and construction testing. As the Project Manager, the Township also pledges support for funding any LRIP eligible costs in excess of the LRIP grant amount received. As the Local Project Manager, the Township pledges to seeing the project through to its completion in compliance with all applicable laws, rules, and regulations.

Adopted by the board this 21st day of October, 2025

Ean Dockter

Ean Dockter, Clerk

B. Bucholz

Ben Bucholz, Chairman

RESOLUTION *2025-02*

## WINTER MAINTENANCE AGREEMENT

BE IT RESOLVED, that the following request is approved by the City or Township and Otter Tail County is hereby authorized to provide the materials and or services as requested below.

BE IT RESOLVED, that the work will be included in our regular maintenance or after our regular maintenance work is completed.

BE IT RESOLVED, that there is a 5 Ton minimum with no returns or dump backs.

CITY/TOWNSHIP

*Etha Township*

APPROX. QTY.

WINTER SAND COST \$51.34 Per Cubic Yard or \$36.67 Per Ton*400*STRAIGHT SALT COST \$153.09 Per Cubic Yard or \$139.17 Per Ton~~*600*~~ *100*STRAIGHT SAND COST \$16.53 Per Cubic Yard or \$11.81 Per Ton~~*60*~~

SALT/SAND TO BE HAULED BY

*Sonnevicro*

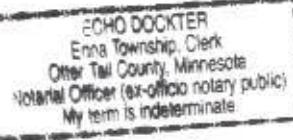
City/Township/Contractor

SALT/SAND TO BE LOADED BY COUNTY PERSONNEL ONLY

BE IT FURTHER RESOLVED, that the City or Township will be responsible for all cost of materials and services provided.

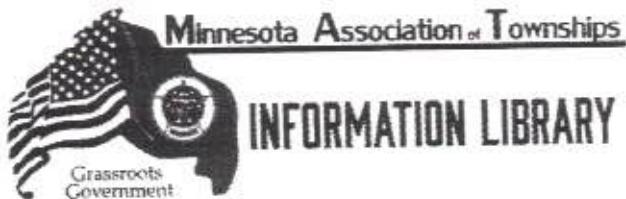
Adopted this 10th day of October, 2025.

Comments:



  
City or Township Official





RESOLUTION # 2025-03

Edna Township, Otter Tail County,  
Minnesota

**RESOLUTION DELEGATING CANNABIS RETAIL REGISTRATION TO  
THE COUNTY**

**WHEREAS**, Minn. Stat. § 342.22 requires a cannabis microbusiness, cannabis mezzobusiness, cannabis retailers, medical cannabis combination business, or lower-potency hemp edible retailers to register with the city, town, or county in which the retail establishment is located before making retail sales;

**WHEREAS**, Minn. Stat. § 342.22 requires a local unit of government to conduct compliance checks of every cannabis business and hemp business with a retail registration issued by the local unit of government;

**WHEREAS**, Minn. Stat. § 342.22 permits the county to issue cannabis retail registration for the jurisdiction in cases where a city or town has provided consent;

**WHEREAS**, the town board determined that delegating cannabis retail registration and cannabis compliance checks to the county under Minn. Stat. § 342.22 serves the public interest;

**NOW, THEREFORE, BE IT RESOLVED**, that the town board of Edna Township, Otter Tail County, Minnesota does hereby consent to Otter Tail County to issue cannabis retail registration and conduct cannabis compliance checks for the jurisdiction.

Adopted this 21st day of October, 2025.

By the Edna Town Board Attested to by

  
Town Chair

  
Town Clerk