

Edna Township
Regular Board Meeting
January 14, 2025
Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to order at 7pm and began with the Pledge of Allegiance.

Ben Bucholz, Keith Brokke, Kenny Moenkedick and Echo Dockter were present. Karen Marthaler joined the meeting via Facetime.

The agenda was reviewed. Bucholz motioned to accept the agenda with a few additions. Moenkedick 2nd the motion and it passed unanimously.

The minutes of the December meeting were reviewed. Brokke motioned to accept the minutes with a correction. Bucholz 2nd the motion and it passed unanimously.

The Treasurer's report showed receipts of \$4,374.81, disbursements of \$33,042.97 and working capital of \$266,649.28.

Brokke motioned to accept the report as presented. Bucholz 2nd the motion and it passed unanimously.

There were no bounties to be paid.

The claims for payment were reviewed. Bucholz motioned to approve the claims. Brokke 2nd the motion and it passed unanimously. Bucholz motioned to approve the transfer of \$23,761.89 from the money market account to the checking account. Brokke 2nd the motion and it passed unanimously.

The updated policy was discussed. Bucholz motioned to approve the policy and have it posted to the website. Brokke 2nd the motion and it passed unanimously.

363rd Ave was discussed. It was not listed in the recorded document of all the township roads. The township has previously applied minimal gravel to this road (2022 and 2024). At this point it appears it is a minimum maintenance road only for the length maintained in 2022 and 2024, which is 'just over the hill'. Moenkedick will look into this.

Bucholz discussed the agenda for the upcoming January meeting of EMS.

Moenkedick stated that the compaction reports for the Stony Hills First Addition are still not available so this issue is on hold.

Bucholz reported that Hobart Township was not ready to make a decision on the road work for 460th for 2026. They have decided not to do any major work in 2025. Note that no repair work was done in 2024.

Reminder of the EOT Association of Townships meeting on March 3rd. Dockter will be attending.

Filing for township positions ended at 5 pm today. Bucholz filed for the supervisor position, Marthaler filed for the Treasurer position. There were no other filings.

The Annual Audit was conducted at this time. The Clerk's and Treasurer's registers were presented. All the bank statements for the year were available.

The following receipt numbers were verified: 654,659,667,671,673,650

The following disbursements were verified: 4064,4068,4089,4102,4167,4166

The Board agreed the records are in order.

Adjourned meeting at 8:50pm





Edna J. Bort

Date Range : 1/1/2025 To 1/10/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/10/2025	Sonnenberg Excavating, LLC	Road grading, 11/24/2024, 2 graders;and 11/7/24	3676	\$3,085.25	201-43141-224-402	Gravel/normal maintenance	\$3,085.25
01/10/2025	Sonnenberg Excavating, LLC	Snow plowing and trucking (sand pick up)	3677	\$3,659.25	201-43125-224-401	Ice and Snow Removal	\$3,659.25
01/10/2025	Otter Tail County Treasurer	Sand and salt - for November 2024	3678	\$2,289.84	201-43125-240-401	Ice and Snow Removal	\$2,289.84
01/10/2025	Otter Tail East, County Association	Dues for 2025 County only	3679	\$90.00	100-41110-433-	Council/Town Board	\$90.00
01/10/2025	MN Association of Townships	State dues	3680	\$628.32	100-41110-304-219	Council/Town Board	\$628.32
01/10/2025	Sonnenberg Excavating, LLC	December snow plowing and trucking (sand pick up)	3681	\$11,264.75	201-43125-224-401	Ice and Snow Removal	\$11,264.75
01/10/2025	Echo Dockter	Expenses - stamps,copies,binders, page protecters,toner	3682	\$333.23	100-41110-322- 100-41110-352-	Council/Town Board Council/Town Board	\$139.00 \$194.23
01/10/2025	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3683	\$212.66	100-41110-103-	Council/Town Board	\$212.66
01/10/2025	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3684	\$898.50	100-41110-103-	Council/Town Board	\$898.50

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Total For Selected Claims				\$22,461.80			\$22,461.80

	Benjamin D. Budenz	Chair, Town Supervisor				<u>1-14-25</u>	
	Keith Brokke	Town Supervisor				<u>1-14-25</u>	
	Kenneth A Moenkedick	Town Supervisor				<u>1-14-25</u>	