

Edna Township
Regular Board Meeting
December 16, 2025
Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to Order at 7 pm and began with the Pledge of Allegiance.

Board members Ben Bucholz, Keith Brokke, Kenny Moenkedick, Echo Dockter and Karen Marthaler were present. Other attendees are listed on the attached sign-in sheet.

The agenda was reviewed. Bucholz made a motion to accept the agenda with the addition of 2 phone calls. Brokke seconded the motion and it passed unanimously.

The clerk's reports from the November 18th Special Hearing and the November 18th regular monthly meeting were reviewed. Note the November 7th meeting minutes were approved at the November 18th meeting. Bucholz motioned to accept the minutes from both meetings. Moenkedick seconded the motion and it passed unanimously.

The Treasurer's report showed receipts of \$13,099.12, disbursements of \$36,4553.08 and working capital of \$466,546.72. Bucholz motioned to accept the report as presented. Moenkedick seconded and the motion passed unanimously.

The claims were reviewed. The claim from Carr's was for work done in September. The invoice was emailed to Moenkedick's personal email instead of the township email. Bucholz motioned to pay the claims as presented and to transfer \$15,152.45 from the money market account to the checking account. Brokke seconded the motion and it passed unanimously.

Bucholz and Dockter received calls from residents questioning the Edna Township levy. Both residents were encouraged to attend the next annual meeting.

Snowplowing was discussed. There were the usual problems with the first major snowfall of the season. This storm did not develop as predicted. The heavy winds that were predicted did not materialize so the plan to hold off until after the winds did not work out well.

Moenkedick talked to one of the MAT attorneys who advised not barricading the minimum maintenance roads. 380th is a particular problem because it looks drivable at the intersection of 403rd St, but it fills with snow and the north end accumulates so much snow it becomes impassable. The Board discussed getting "NO WINTER MAINTENANCE" signs for 380th Ave. Bucholz motioned to order 4 no winter maintenance signs and 3 dead ends signs. Moenkedick seconded the motion and it passed unanimously. Brokke was authorized to purchase these signs. The no winter maintenance signs will be placed on both ends of 380th Ave (Edna's portion) and Minnesota St. The dead end signs are for Purlieu Rd and Stony Hills Drive.

The storage unit is not empty but Sonnenburg will empty it tomorrow.

The brushing that was planned for this year has not been done. Moenkedick will contact Carr's and Eager Beaver for quotes for the areas identified earlier. Bucholz motioned to authorize a total of \$20,000 of brushing work. Brokke seconded the motion and it passed unanimously.

There are only 2 expired approach permits outstanding.

Bucholz will be contacting the landowners of the 2 approaches on N Little McDonald that do not have approach permits and should have culverts.

Bucholz discussed the continuing EMS funding issues. The Perham area EMS annual meeting has been moved to January 12, 2026.

Noted that the Minnesota Medical Paid Leave Premium rate is .46%, Family Leave Premium rate is .2%

These are the "small employer" rates, and the lowest possible rates. Employers may deduct up to .44% from employees. The Board agreed that the township will pay these premiums.

Noted the LRIP grant was filed on December 12, 2025.

The Annual Audit will be conducted during the January 20, 2026 meeting.

The meeting was adjourned at 8:16 pm.

Z. Ray
1-20-26 *Echo Dockter*

December 16, 2025

Tom Marth

Date Range : 12/1/2025 To 12/16/2025

22/1/2025 To 12/16/2025

| Date | Vendor | Description | Claim # | Total | Account # | Account Name |
|------------|-------------------------------------|---|---------|------------|-------------------------------------|---|
| 12/16/2025 | Minnesota Department of Revenue | Payroll withholding - deposited online | 3768 | \$208.13 | 100-41110-103- | Council/Town Board |
| 12/16/2025 | United States Treasury | Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT | 3769 | \$899.37 | 100-41110-103- | Council/Town Board |
| 12/16/2025 | PERA | 4th quarter, employee and employer portions | 3770 | \$750.00 | 100-41110-103- 100-41110-120- | Council/Town Board Council/Town Board |
| 12/16/2025 | Carr's Tree Service inc | Tree removal, stump grinding, hauling, hydroseed, East Blg, McDonald Dr | 3771 | \$4,700.00 | 201-43147-224-413 | Brushing |
| 12/16/2025 | Sommerberg Excavating, LLC | Grading 11/4, 11/24, snowplowin g 11/26/27 | 3772 | \$6,662.48 | 201-43141-224- 201-43125-224-401 | Gravel/normal maintenance Ice and Snow Removal |
| 12/16/2025 | MN Ass of Townships Insurance Trust | Work Comp Insurance for 1 yr, 1-1-26 to 12-31-26 | 3773 | \$590.00 | 100-49221-151-217 | Work Comp Insurance |
| 12/16/2025 | Column Software PBC | Filing notice - 2 weeks | 3774 | \$38.72 | 201-41131-331- | Publishing |

Total For Selected Claims

Date Range : 12/1/2025 To 12/16/2025

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Date</u> |
|-------------|---|------------------------|----------------|--------------|-------------------|---------------------|-------------|
| |  | Chair, Town Supervisor | | | <u>2-16-225</u> | | |
| |  | Town Supervisor | | | <u>12-16-2025</u> | | |
| |  | Town Supervisor | | | <u>12-16-2025</u> | | |

Detail