

**EDNA TOWNSHIP BOARD MEETING**      **October 18, 2011**

Report of Board Meeting held on September 20, 2011

Next Scheduled Meeting is November 15, 2011.

Minutes of  
9-20-11

Board Members Present

James Nigg, Chair

William Norris, Supervisor

Dennis Sazama, Supervisor

Carol Nelson, Clerk

Karen Marthaler, Treasurer

Others Present

Torey Sonnenberg

Doug Ackling

Terry Marthaler

Lyle Smith

Odell Nelson

Dave Heyer

Darrell Nordick

Rosette Nordick

Bill Putnam

David Wenzel

John Williamson

Rich Birkeland

Richard Meyers

Linda Nigg

Allan Damman

Ray Sazama

Rick Sonnenberg

Duane Johnson

1. Supervisor-Chairman opened the meeting at 8 p.m. with the Pledge of Allegiance
2. The audience was asked to read the agenda & the clerk's report before the Board corrects or approves them.  
#9 add in the request for quotes for retro reflectability signs. 14. Other - add in the possibility of hiring someone to trap beaver. Norris moved to approve the agenda with the additions. Sazama 2nd.  
Motion carries 3/0.
3. Gopher bounty requests for payments; Duane Johnson, 218-494-3024, brought in 121 pair of gopher feet for \$302.50 bounty payment. Mr. Johnson would like to be hired by residents to continue removing gophers in Edna Township.
4. Road maintenance - Sonnenbergs have been grading roads. Dry weather creates washboard conditions. Blading is done on an as needed schedule
5. Clerk's report; no changes were made. Norris moved to approve the report as is, Sazama 2nd.  
The report was approved 3/0.
6. Treasurer's report; August claims \$4,769.29 Year to date disbursements = \$176,710.83  
Year to date revenue is \$163,513.56. Cash balance is \$34,394.32  
Norris moved, Sazama 2nd. Report approved 3/0.
7. a) North Little McDonald Drive has been raised 11" to 12" & is ready for winter. It may be best for drivers to not pass to another car. East Little McDonald Drive - residents are still pumping & want to keep pumping as long as possible. They do want to know when the pumps/pipes must come out. The berm cannot be left where it is over winter. It will trap snow or turn into a soup bowl if there is a water surge during the winter. The fill cannot be pushed out further into the wetlands, due to regulations. Residents can take back their paid-for materials. They will need to talk to supervisors before moving any dirt. Filling in the ditches will not assist the natural flow of water. The roads do need a ditch to direct water rather than allowing it to flow over the yards. Edna Twp. cannot add more fill. Some additional repair will need to be done soon. The Twp. may use the existing fill to raise the road 8" and keep the fill there during the winter. October 10th is target date for Supervisors to walk the road with Land & Management. There is still hope the water level on West Little McDonald Drive will go down. The long term goal is to get roads back to their asphalt surface.
- b) Jamielind Road has been walked. Repairs not done yet.
- c) Polish 10 - has been raised. A culvert is planned and would be a FEMA repair, but may not solve the problem. Cleaning the ditch on North side might be a less costly.  
FEMA proposals are waiting for approval.
- d) Devil's Lake Road - south end still has high water. Adding reflective signs labeling the wetland side could be helpful for snow removal. Surveying of Devil's Lake Road is done. Quick Claims could be signed. No land would be lost from lake side of the road. 2.3 acres would be part of the easement. Once you have an easement for a road, you can fill in wetlands, with the necessary permits. This would be less costly for the residents.
- e) 455th Street still has water on the road, watching water level. Will add fill if necessary.  
All materials put down on the roads, are temporary & must be removed if FEMA pays. Want to get the roads back to an asphalt basis. Supervisors will watch the roads carefully, will add fill if necessary. This is a last resort because the fill must be removed afterwards.

8. 10 proposals have been presented to FEMA for a considerable dollar amount. Edna Township has already spent the money on repairs. Any FEMA dollars would be reimbursement. These proposals have not yet received FEMA approval. Any FEMA dollars must be spent & a complete accounting kept. Dollars not spent must be returned to FEMA. Supervisor(s) did meet with FEMA officials last week, Wednesday, 9/14/11. Writing proposals for FEMA is extremely complicated. Each proposal runs from several pages to many pages.
9. Retro reflectability - Federal mandate in place requiring an upgrade all signs, to a specific grade. Minnesota Twp Association Attorney recommends every Twp have an engineer do an inventory of all signs. Many of the signs are redundant & must be taken down. Posts have been changed to a lighter weight. Chevrons will mark curves rather than the drawing of the road's curves. For safety & for liability, use an engineer. Nigg wants quote from 2 engineers as to how much it would cost to do the inventory, to replace signs. Mandates do keep changing & are not funded. MN Association of Twp is dealing with these regulations & time expectations.
- 10 Meetings; report on 9/9 District 9- Nigg did attend & has a report
- 11 a) EMS meeting - Sazama will attend & report back.  
 b) grant available - privacy barriers are in the packet  
 c) training for redistricting is done by web seminar. Nelson requests Board approval to follow through with this education. This has not been part of the clerk's responsibilities in the recent past. Norris made motion to approve Nelson's training. Sazama 2<sup>nd</sup>. Motion carries 3/0.
- 12 a) Norris had updated web site. Please look at it.  
 b) Shared Township lines - no changes  
 c) Board job description - no changes  
 d) Billing for situations that take more than 3 hours. Norris moves the supervisors be paid for the amount of time they work, eliminating 3 hour limit. Sazama 2<sup>nd</sup>. Motion approved 3/0.  
 e) Supervisor assignments - Norris = road supervisor, Sazama = noxious weeds & EMS  
 Nigg gets everything else.  
 Norris made motion to approve this delegation of duties. Sazama 2<sup>nd</sup>. Motion carries 3/0.
13. Approve claims for payments - any questions? Current claims are listed on the agenda page.  
 FEMA want records kept of the exact amount of materials, of equipment, and roads on all claims  
 Motion to approve made by Norris. 2<sup>nd</sup> Sazama. Motion carries 3/0.
- 14 Other -  
 a) Past Minnesota legislation session allows Twps to pay \$25/beaver tails. Sazama is requested to check with DNR for clarification. Then, Edna Twp. can hire trappers.  
 b) Road potholes are being filled by Norris. Must halt the filling potholes until Edna Twp. has more money available.  
 c) A resident asked Edna Twp to open the culvert across 428<sup>th</sup> street. Supervisors are waiting until just before freeze up so beaver dams cannot be built in that location.
15. Norris made the motion to adjourn. Nigg 2<sup>nd</sup>. All approved. Adjourned meeting at 9:03.

#### CLAIMS PAID IN SEPTEMBER

Sonnenberg Road Maintenance	Road Grading	\$ 1,759.50
Sonnenberg Excavating	Labor, Trucking, skid steer, rock, backhoe, Class 5, culvert coupling	\$ 7,268.00
Ackling Construction	N. Little McDonald Drive & Devil's Lake Road	\$13,054.00
Farmer's State Bank	Interest on loan EFT payment	\$ 93.83
P.E.R.A.	Retirement contributions	\$ 311.90
Heyer Land Surveying	High water sites, Big McDonald Lane, Devil's Lake road	\$ 2,287.50
Carol Nelson	Salary & meeting	\$ 247.91
Karen Marthaler	Salary & meeting	\$ 177.74

James Nigg	Meeting & claims	\$ 342.58
William Norris	Meeting & claims	\$ 343.78
Duane Johnson	gopher bounty	<u>\$ 302.50</u>
(Mr. Johnson is available for gopher removal, 218-494-3024)		\$26,189.24