

EDNA TOWNSHIP BOARD MEETING

DECEMBER 20, 2011

Report of Board Meeting held on November 15, 2011,
Next Scheduled Meeting is January 17, 2012.

Minutes of
11-15-11

Board Members Present

James Nigg, Chair

William Norris, Supervisor
Carol Nelson, Clerk

Dennis Sazama, Supervisor
Karen Marthaler, Treasurer

Others Present

Doug Ackling

Terry Marthaler

Dave Heyer

Linda Nigg

Odell Nelson

Lyle Smith

Rick Sonnenberg

1. Supervisor Chair Jim Nigg opened the meeting at 8 p.m. with the Pledge of allegiance.

2. Agenda - #14 Other; add b. beaver bounty c. ordering sand & salt d. combining polling places with the City of Dent. e. accepting donation of laptop computer.

Norris moved to approve. Sazama 2nd. Agenda was Approved 3/0.

3 Gopher bounty No requests for payments at this time.

4. Road maintenance No concerns at this time.

5. Clerk's Report No corrections or additions were needed. Norris made the motion to approve the clerk's report as written, Sazama 2nd. Approved 3/0.

6. Treasurer's Report Income received from September 20, to October 18 was \$20,000.00 in a loan advance and interest paid of \$1.56 on the checking account.

Total income year to date is \$184,143.41. Total expenses paid year-to-date are \$216,318.48

Sazama made the motion to approve the Treasurer's report. Nigg 2nd. Motion approved 3/0.

7. West Little McDonald Drive.

a. David Heyer has the document that will allow MCPA to drop the charges against Edna Twp, regarding the damage done on West Little McDonald Drive in 2009. Nigg made the motion to approve the signing & returning of this document. Norris 2nd. Approved 3/0

b. There is a wash out on the east side of the road between the 3 & 4th rock check. Road Supervisor Norris will need to look at this spot again.

8. Twp road updates

N & E & W Little McDonald are rebuilt. The roads are in decent shape. Devil's Lake Road was redone Monday 11/19/11 and is good, 430th St = good, 455th street = ok, Jamie Lind = good. Moisture is needed so roads will freeze and be more stable. 428th St = waiting for freeze up before knocking down the beaver dam restriction. This task is on Sonnenberg's schedule for this week. Sazama has reviewed the rock checks on West Little McDonald and all rock checks are marked with reflective road & caution signs for snowmobile safety.

9. FEMA = letter has been sent to Doug Stahl, Homeland Security Management, asking for an time extension on submitting the projects, as there is still water pressure on the road. Allowed 6 months to complete the projects but do need an extension to do removal of all fill. Have had no contact from FEMA at this time. Waiting for Congress to make some decisions about FEMA money by 12/31/11.

10 Retro reflectivity Supervisors have asked for & received 2 quotes to match federal mandates. Supervisors are not qualified to do this work. Norris has looked at both bids, but they are not exactly apples to apples. Norris makes motion to accept bid from Heyer. Nigg 2nd. Heyer's quote gives details and phases of work to be done. It appears the Township can pick & choose on Heyer's quote. The other bid was straight line bid without details. Heyer's quote allows the Board to manage the work as time goes passes. Norris made the motion to accept Heyer's quote. Nigg 2nd. Motion approved 3/0.

11. Correspondence

Hobart sent a request to Edna Township for \$1,875.00 as their share in surveying costs. During the discussion, Road Supervisor Norris questioned what would be the benefit to Edna Twp? Heyer's reply, "If Edna decides to improve that road., a survey is needed. However, if Hobart Twp. files the survey with the county, anyone can go online & print out the plat."

Edna Supervisors tabled this bill until they have more information

12. Website - have May, June, July meeting reports & treasurer's reports on the site. Need in PDF format

Norris will write and post details on job descriptions for Supervisors.

13. Claims One claim was submitted too late for November payment and will be paid in December. The policy of requiring all claims to be in the Clerk's possession 5 days before a regular Township Board Meeting was set at an Annual Meeting. The Clerk needs to follow this policy for consistency. Norris moved to pay the rest of the claims. Sazama 2nd. Approved 3/0

14 Other

- a. EOT Twp annual meeting - Nigg summarized his report of the 10/25 meeting. The entire board attended the meeting. It was worth the time spent.
- b. Beaver bounty = tabled until Sazama can check w/DNR, what do they recommend? When is the hunting season? Need a written statement from DNR. There will need to be some accountability as to where the beaver were trapped. They need to be beaver that lived in Edna Township.
- c. Resolution for salt - Authorized Clerk Nelson to order 600 cubic yards of sand/salt mixture from Otter Tail County. Nigg made the motion, Norris 2nd. Motion approved 3/0.
- d. Nigg made a motion to combine election polling places with the City of Dent. Sazama 2nd. Approved 3/0. If the City of Dent Board also approves this motion at their meeting, the 2012 primary & general elections would be held at the Dent Senior Center, using two Election Judges from the City of Dent and two Election Judges from Edna Township for each shift. The resolution was signed and will be forwarded to Sue Hansen, City of Dent Clerk, and Wayne Stein, Otter Tail County Auditor.
- e. A resolution to accept Supervisor Norris's donation of a Compaq laptop computer was made by Nigg & 2nd by Sazama. Approved 2/- Edna's Board accepts this donation & says thank you to Supervisor Norris.
- f. Need a maintenance review at 7 p.m. before December 20th meeting.

Norris moved adjourn Sazama 2nd. Carried 3/0. Meeting adjourned at 8:50 p.m.

CLAIMS PAID IN NOVEMBER

Sonnenberg Road Maint.	grading roads	\$ 2,142.00
Ackling Construction	East Little McDonald Drive	\$ 12,500.00
	West Little McDonald Drive	\$ 3,121.00
	North Little McDonald Drive	\$ 200.00
	Professional & Technical	\$ 1,800.00
Heyer Land Surveying	Engineers: meetings, inspections, recommendations	
Farmer's State Bank	Interest on loan EFT payment	\$ 198.86
City of Dent	fire protection	\$10,800.00
MATIT	Insurance Protection	\$ 1,425.00
Dennis Sazama	Meetings & claims	\$ 304.04
Bill Norris	meetings & claims	\$ 495.30
Carol Nelson	Salary & meeting	\$ 364.84
Karen Marthaler	Salary & meeting	\$ 238.55
James Nigg	Meeting & claims	\$ 234.55
		\$ 36,824.14

Respectfully Submitted,
Clerk Carol Nelson
12/20/2011