Edna Township

Regular Board Meeting Minutes

July 21, 2026, 7:00 pm

Dent Community Center, 201 Birch St, Dent MN 56528

1. **Call to Order**, 7:00 pm. Pledge of Allegiance.
    a. Present: Ben Buchholz, Kenny Moenkedick, Keith Brokke, Karen Marthaler, Joan Covington
    b. Lynn Brokke, Charles Ramstad, Patty & Gene Cisewski, Mr & Mrs Donald Foss.
2. **Public Hearing: Vacation of Cartway on East Paul Lake Dr**. Mr Ramstad outlined the history of the cartway, as was shown in the Petition submitted to Edna Township. This petition relates only to the part of the old road that is on the Cisewski property, and has been done for several other property owners under the same circumstances. Keith moved that the petition be approved, seconded by Kenny. Motion passed.
3. **Foss request for approval of designer's plan to install septic holding tanks within the right-of-way along Engstrom Beach Trail**: This is not a township road, but without approval from the township, Otter Tail County will not approve the design. The septic designer said the setback would be 20' from the road, but the Fosses aren't sure if that is accurate. The letter and plan drawing sent to the township by the designer were modified to specify a minimum setback of 16'. Approval of this letter was moved by Ben and seconded by Keith; all supervisors signed. Photographs were taken for township documentation.
4. **Review agenda**: The agenda was amended to address Lake Region Energy Service's request to consider installation of natural gas pipelines within the right-of-way near Devils Lake, as well as clarification of the Murdock septic system tanks within the ROW on Mallard Loop. Ben so moved, seconded by Kenny. Approved.
5. **Clerk's report**: Keith moved approval of the June Minutes, seconded by Kenny. Approved.
6. **Treasurer's Report**: Total receipts, $3344.14. Total disbursements, $92,792.10. Cash balance, $637,939.38. Karen is also keeping a running balance of expenses so far from 460th St, and presented a summary sheet to date, to show what the expenses have been compared to the budgeted amount. Keith moved approval of the Treasurer's report, Kenny seconded. Approved.
   Adjustments to proposed transfers of funds from money market to checking: Karen transferred the amount that was on the June agenda, but it should have been less, because at the June meeting (she was absent), the amount expected to be paid to Howard's Driveway was reduced from $14,000 to $1,450, a difference of $13,050. Further, there was a +$.10 error on the amount to be paid in payroll taxes. With these adjustments, the amount to be approved for transfer at this meeting should be $19,558.48.
7. **Bounties:** Ron Carrlson presented 21 pairs, at $4, for a total claim of $84.
8. **Claims** for Payment: Motion to approve the transfer of $19,558.48 from the money market account to the checking account, plus $84 for gopher feet, for a total of $19,642.48. Keith moved approval, Ben second. Approved.
9. **Road Report**
    a. **Phone** calls and contacts during the month:
        i. Foss inquiry (see Item 3 above), re Engstrom Beach Trail.
        ii. LRES request to put NG in the ROW near Devils Lake: The board has no objection.
        iii. Sonnenberg did not fix Trudeau's post: Trudeau fixed it himself. Ben is going to ask Torey to follow up on getting a proper post, and to pick up a few more such posts to have on hand.
        iv. The yield sign at the corner of North Little McDonald and Spur Drive needs to be fixed. Torey did not reply to the group text.
    b. **Updates** re work done, and work pending (460th, 455th, etc)
        i. Torey will begin 460th shouldering next week.

   ii. Jade Berube of Apex emailed today, updating progress. Final contracts are not yet in hand, but subcontracts have been submitted for review.
   iii. Howard's Driveway would like to delay fixing 455th until after Labor Day, but the Board prefers it to be done as soon as possible. Howard's Driveway agreed to begin work the week of August 17.

c. **Weed Control**: Will be addressed after Labor Day.
d. **Approach permits and Rights of Way.**
   i. Foss, on Engstrom Beach Trail (not a township road) – see Item 3.
   ii. Flateau approach: completed, and we need their completion report.
   iii. Jonathan & Cindy Large, Stony Hills Dr: Keith will inspect this on this on July 22.
   iv. Michael Lee, 400th Ave, appears to be complete; Joan will email them and send completion form for them to return.
   v. The Board confirms that the Murdocks are permitted to put their entire drain field into the ROW on Mallard Loop. Joan will write to Amy Busko (Otter Tail County) with this clarification.
e. **Review of proposed request for quotes/bids for a road work contract**. This will be published on the website asap, and sent to the supervisors for them to distribute to known contractors. Bids/quotes to be submitted by August 17, by email.
f. Dylan Aafedt of **LREC/LRES emailed** about any concerns the township may have with them burying a **natural gas pipeline in the ROW near Devils Lake**: The supervisors discussed this and no concerns were noted. Ben replied by email to LRES stating this, with the proviso that if any asphalt is disturbed or cut, LREC/LRES would be responsible for repair.

10. **Election Judges** slate is as follows. Mileage will be paid for those traveling to attend Election Judge Training, which takes place at Thumper Pond Hotel, or at the Government Services Center in Fergus Falls.
    a. Echo Dockter, Head Judge
    b. Joan Covington, Head Judge
    c. Betty Luther
    d. Jane Kihl-Kippley
    e. Patti Paul
    f. Carol Myhre
    g. Elizabeth Dunlap
    h. Bridgette Holl
    i. Candace Dahl
    j. Penny Anderson
11. **EMS** – Ben did not attend the Monday meeting, since what they're trying to do is get ready for a hypothetical situation he believes will be better dealt with when it occurs.
12. **Correspondence**: A letter of thanks, and some certificates, were received for the township's donation of $500 to the East Otter Tail County Fair.
13. **Unfinished business**
    a. Striping: The person who was thought to be capable no longer has the striping equipment, so a new person has to be found. 450th/455th will need to be striped once repairs are completed. Keith will check with Otter Tail County as to whether they will be able to help us out.
    b. Dent Days will be happening August 15, and it is thought that the restaurant may be open by that day, under their new owners.
14. **Other** -- none
15. **Adjournment** was moved by Keith, seconded by Ben. Meeting was adjourned at 7:55 pm.

Joan L Covington

Date Range : **7/1/2026 To 7/21/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
07/20/2026	Apex Engineering Group	May and June invoices, 460th Street	3829*	$11,143.61			
					201-43149-303-	Engineering	$11,143.61
07/20/2026	Dora Township	1/2 cost of crack fill on Engstrom Beach townline road	3830	$3,000.00			
					201-43132-224-405	Crackfill	$3,000.00
07/20/2026	Angry Beaver	Tree trimming & cleanup, June 24-25	3831	$2,779.50			
					201-43147-403-	Brushing	$2,779.50
07/20/2026	MN Ass of Townships Insurance Trust	CLC insurance, 7/1/26-6/30/26	3832	$1,692.00			
					100-49221-160-217	Work Comp Insurance	$1,692.00
07/20/2026	North Central Inc	Class 5 gravel	3833	$257.27			
					201-43142-220-403	Gravel, Class 5, major road repair	$257.27
07/20/2026	Sonnenberg Excavating, LLC	Engstrom Beach Rd skidsteer, 5/6/26 (holes); grading; mowing	3834	$10,440.00			
					201-43141-224-402	Gravel/normal maintenance	$800.00
					201-43143-224-404	Mowing/ditch spraying	$2,080.00
					201-43140-224-402	Grading Services/regular	$7,560.00
07/20/2026	PERA	2nd quarter, employee and employer portions	3835	$830.00			
					100-41110-103-	Council/Town Board	$415.00
					100-41110-120-	Council/Town Board	$415.00
07/20/2026	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3836	$987.01			
					100-41110-103-	Council/Town Board	$987.01
07/20/2026	Minnesota Department of Revenue	Payroll witholding - deposited on-line	3837	$167.72			
					100-41110-103-	Council/Town Board	$167.72

Date Range : 7/1/2026 To 7/21/2026

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
07/20/2026	Minnesota Paid Leave	Paid Family Medical Leave, Q2 2026	3838	$54.78			
					100-41110-130-	Council/Town Board	$54.78
Total For Selected Claims				**$31,351.89**			**$31,351.89**

Benjamin D. Bucholz	Chair, Town Supervisor	Date
Keith Brokke	Town Supervisor	Date
Kenneth A Moenkedick	Town Supervisor	Date